

# WAR MEMORIAL BOARD OF TRUSTEES

War Memorial Opera House  
301 Van Ness Avenue, Fourth Floor Board Room  
San Francisco, California 94102  
(Entry at Opera House North "Carriage" Door)

## OFFICIAL MEETING NOTICE

### WAR MEMORIAL BOARD OF TRUSTEES SPECIAL MEETING

Thursday, December 16, 2004 at 2:00 p.m.

## AGENDA

### Roll Call.

**Approval of Minutes:** Approval of the minutes of the regular monthly meeting of Nov. 12, 2004. Action  
(Draft minutes of the regular monthly meeting of Nov. 12, 2004.)

### President's Report.

### Managing Director's Report:

- a. Rental Requests: Opera House; Davies Symphony Hall; Herbst Theatre. Action  
(Rental Requests for December 16, 2004; Additional Rental Requests for December 16, 2004.)

### Secretary's Report:

- a. Approval of November 2004 Housekeeping Expenditures. Action  
(Revenue, Appropriations, Housekeeping Expenditures and Status of Building Projects Reports for November 30, 2004.)

### Committee Reports.

### Regular Items:

- a. Submittal of 100% Report, War Memorial Veterans Building Life Safety Study. Refer to  
(Executive Summary of War Memorial Veterans Building Life Safety Study 100% Submittal, dated November 1, Committee  
2004, prepared by Tom Eliot Fisch Architects for the Bureau of Architecture, Department of Public Works and  
the War Memorial Board of Trustees.)
- b. Election of Officers: Election of President and Vice President of the War Memorial Action  
Board of Trustees for 2005.

### Informational Items.

### Good and Welfare.

### Miscellaneous Correspondence.

- a. Letter dated November 16, 2004, from Elizabeth Murray, War Memorial Managing Director, Discussion;  
to Joe Aquino, Chair, American Legion War Memorial Commission, regarding unscheduled Refer to  
uses of veterans' meeting rooms by private, non-veteran organizations for non-veteran Committee  
activities.

**Public Comment:** Public comment on items within the jurisdiction of the Board of Trustees,  
but not on the agenda.

### Adjournment.

Notes: Public Comment will be taken before or during the Board of Trustees' consideration of each agenda item.  
Explanatory documents (noted in parentheses above) are available for inspection or copying at the administrative office:  
San Francisco War Memorial and Performing Arts Center, 401 Van Ness Avenue, Room 110, San Francisco, CA 94102,  
Telephone: (415) 621-6600, Gregory P. Ridenour, Assistant Managing Director/Executive Secretary.