

# WAR MEMORIAL BOARD OF TRUSTEES

War Memorial Opera House  
301 Van Ness Avenue, Fourth Floor Board Room  
San Francisco, California 94102  
(Entry at Opera House North "Carriage" Door)

## OFFICIAL MEETING NOTICE

### WAR MEMORIAL BOARD OF TRUSTEES SPECIAL MEETING

Thursday, November 20, 2008 at 2:00 p.m.

#### AGENDA

##### **Roll Call.**

**Approval of Minutes:** Approval of minutes of the regular monthly meeting of October 9, 2008. Action  
(Draft minutes of the regular monthly meeting of October 9, 2008.)

##### **President's Report:**

##### **Managing Director's Report:**

- a. Rental Requests: Opera House; Davies Symphony Hall; Herbst Theatre. Action  
(Rental Requests for November 20, 2008; Additional Rental Requests for November 20, 2008.)
- b. Final Report of Revenue and Expenditures for Fiscal Year 2007-2008. Action  
(Final Report of Revenue and Expenditures for Fiscal Year 2007-2008.)

##### **Secretary's Report:**

- a. Approval of October 2008 Housekeeping Expenditures. Action  
(Revenue, Appropriations, Housekeeping Expenditures, Status of Building Projects Reports for October 31, 2008.)

##### **Committee Reports:**

- a. Presentors Liaison Committee:
  - 1. Food and Beverage Concession Agreement. Consider and approve Committee Action  
recommendation to select the proposal submitted by Patina Restaurant Group in response to War Memorial Request For Proposal for Food and Beverage Concession Agreement.
- b. Special Committee of the Whole – Veterans Building Seismic Upgrade & Improvements Project:
  - 1. Proposals and plans for future Veterans Building space programming and utilization: Discussion,  
Possible  
Action
    - a. Proposal from San Francisco Opera for the addition of an annex to the Veterans Building and the expansion of Herbst Theatre backstage and support spaces.
    - b. Potential new performance space – Veterans Building fourth floor.
- c. Building Committee:
  - 1. San Francisco Ballet request to install a Donor Plaque in Opera House Box Office Lobby. Action

##### **Regular Items:**

- a. Renewal of Agreement between War Memorial Board of Trustees and American Legion War Memorial Commission: Request from American Legion War Memorial Commission to extend the current agreement between the War Memorial Board of Trustees and American Legion War Memorial Commission for ninety (90) days to March 31, 2009. Action  
(Letter dated November 11, 2008, from Michael Gerold, Chair of American Legion War Memorial Commission, to War Memorial Board of Trustees requesting to extend, by ninety (90) days, the current agreement between the War Memorial Board of Trustees and American Legion War Memorial Commission.)

##### **Good and Welfare.**

##### **Miscellaneous Correspondence.**

**Public Comment:** Public comment on items within the jurisdiction of the Board of Trustees, but not on the agenda.

##### **Adjournment.**