

## WAR MEMORIAL BOARD OF TRUSTEES

War Memorial Opera House  
301 Van Ness Avenue, Fourth Floor Board Room  
San Francisco, California 94102  
(Entry at Opera House North "Carriage" Door)

### OFFICIAL MEETING NOTICE

#### WAR MEMORIAL BOARD OF TRUSTEES REGULAR MEETING

Thursday, January 11, 2018 at 2:00 p.m.

### AGENDA

#### **Roll Call.**

#### **Approval of Minutes:**

1. Approval of minutes of the regular meeting of December 14, 2017. Action  
(Draft minutes of the regular meeting of December 14, 2017.)

#### **President's Report:** Current developments and announcements. Information

1. Committee assignments for calendar year 2018. Information  
(List of War Memorial Board of Trustees' Committee assignments for calendar year 2018.)
2. Change of date for February 2018 Regular Board Meeting. Information

#### **Managing Director's Report:**

1. Rental Requests: Opera House; Davies Symphony Hall; Herbst Theatre; Wilsey Center. Action  
(Rental Requests for January 11, 2018; Additional Rental Requests for January 11, 2018.)
2. Director's Report: Managing Director to report on recent activities and make announcements. Information/  
Discussion
  - a. Issuance of Request For Proposal for Food and Beverage Concessions and Catering Services. Refer to  
Committee

#### **Secretary's Report:**

1. Approval of December 2017 Housekeeping Expenditures. Action  
(Revenue, Appropriations, Housekeeping Expenditures Reports for December 31, 2017.)

#### **Regular Items:**

1. Request from San Francisco Symphony to install an exhibit entitled "Leonard Bernstein at 100" in the First Tier lobby of Davies Symphony Hall from January 17 – February 28, 2018, in connection with the Symphony's yearlong celebration of Bernstein. Action  
(Letter dated January 4, 2018, from San Francisco Symphony requesting to install an exhibit entitled "Leonard Bernstein at 100" in the First Tier lobby of Davies Symphony Hall.)

**Public Comment:** Public comment on items within the jurisdiction of the Board of Trustees, Information/  
but not on the agenda. Discussion

#### **Adjournment.**

Note: There will be an opportunity for public comment on each agenda item.

## San Francisco War Memorial and Performing Arts Center

### BOARD OF TRUSTEES

Nancy H. Bechtle, President  
Vaughn R. Walker, Vice President  
Belva Davis  
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Mrs. George R. Moscone  
MajGen J. Michael Myatt, USMC (Ret.)  
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Charlotte Mailliard Shultz  
Diane B. Wilsey

### DEPARTMENT REPRESENTATIVES

Elizabeth Murray,  
Managing Director  
Jennifer Norris,  
Assistant Managing Director and  
Executive Secretary  
Telephone: (415) 621-6600  
FAX: (415) 621-5091

**Interested persons unable to attend this meeting may submit written comments regarding agenda items which will be distributed to Trustees, and made part of the official public record.**

Materials accompanying agenda items are available for inspection and copying during regular office hours at the War Memorial office, located at 401 Van Ness Avenue, Suite 110, San Francisco, CA 94102. Any materials distributed to the members of the War Memorial Board of Trustees within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the above-mentioned War Memorial office during regular business hours.

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. The President may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or similar sound-producing electronic device.

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To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in the meeting, please contact the War Memorial office at 621-6600 at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 p.m. the previous Friday.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.



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Sunshine Ordinance Task Force  
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Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org/sunshine>.